

**REGULAR MEETING  
HOUSING COMMITTEE  
January 15, 2008 – 2:00PM  
TRIBAL OFFICE BOARDROOM**

**1. Call to Order and Roll call.** CHAIRPERSON Joan Delabreau calling the meeting to order at 2:00 p.m. Roll call was taken with a quorum present. MEMBERS PRESENT: Joan Delabreau, Rebecca Alegria, Dave Corn, Mary Husby, Mary Grignon and Kim Komanekin. MEMBERS ABSENT: Davey Jean Peters (excused). ALSO PRESENT: Betty Jo Wozniak and Janice LaTender.

**2. Moment of Silence.** A moment of silence was observed.

**3. Approval of Minutes dated November 20, 2007 and December 18, 2007-**

**Motion made by Mary Husby to approve the minutes dated November 20, 2007. Second was by Kim Komanekin. All those in favor of the motion signify by saying aye. Motion carried: 3-for, 0-opposed, 2-abstentions (Alegria, Corn) 1-absent (Peters).**

**Motion made by Mary Husby to approve the minutes dated December 18, 2007. Second was by Kim Komanekin. All those in favor of the motion signify by saying aye. Motion carried: 3-for, 0-opposed, 2-abstentions (Alegria, Grignon) 1-absent (Peters).**

**4. Cash Handling Policies draft-**

The committee reviewed the policy and noticed several corrections that needed to be made and the decision was then to table until next meeting with all corrections.

**Motion made by Dave Corn to table the Cash Handling Policies draft. Second was by Mary Husby. All those in favor of the motion signify by saying aye. Motion carried: 5-for, 0-opposed, 0-abstentions, 1-absent (Peters).**

**5. 1st Revision of Admission Policy-**

Betty Jo Wozniak presented the policy with some changes. Betty Jo added that an applicant who has a background can be placed into housing with the exception that they provide the Housing Department with documents showing their rehabilitation. Betty Jo was also suggesting that she would rather have the committee decide if an applicant with a criminal background can be allowed back into housing. Chairperson Delabreau stated that the committee will be recommending the applicant to Menominee Tribal Legislature for

approval and ultimately the Menominee Tribal Legislature will be the one who makes that decision.

**Motion made by Kim Komanekin to table the 1<sup>st</sup> Revision of Admission Policy. Second was by Rebecca Alegria. All those in favor of the motion signify by saying aye. Motion carried: 5-for, 0-opposed, 0-abstentions, 1-absent (Peters).**

#### **6. FY 07 APR Report-**

Betty Jo Wozniak presented the FY 07 Report to the committee and she advised the committee that she sent her report in incomplete. Chairperson Delabrué requested that Betty Jo get copies of the letters and receipts that she has received from the HUD agency stating that the report was incomplete and turned in. The copy of the document dated December 28, 2007 to Joseph Templin U.S. HUD EWONAP and the FY 07 Report should also be sent to Administration and the Tribal Chairman. Betty Jo wanted the committee to know that the Report has gone in and met the deadline but was unfinished and she will be working on getting the Report completed.

#### **7. Director's Report-**

Betty Jo Wozniak had a memo with her updates for the director's report. Administration has a new method for Director's to report their monthly status, this is where Betty Jo gave verbal information that she would normally present to the committee. The method is a way for Administration to monitor all departments' grants management process. The Raymond James projects are moving along good, it has been posted in the Tribal News for Sub-Contractors. Betty Jo hired a Contractor that will be taking care of the mold situations starting February 1, 2008. Betty Jo met with Tribal Police Department, Jeremy Weso and Becky Loudbear for the costs of a certified officer to provide services to Housing.

#### **8. Other Business-**

Mary Husby had a question on what the policy is in the Housing Department in regards to damages that are incurred in a tenants home that have been done by gang members, juveniles or people other than the tenant. The tenant needs to report any damages to the Police Department and receive a police report to give to Housing. If it is a DV situation then Housing will not be responsible unless the significant other is actually not a tenant and the tenant does have a police report.

#### **9. Adjournment-**

**Motion made by Kim Komanekin to adjourn. Second was by Dave Corn. All those in favor of the motion signify by saying aye. Motion carried: 5-for, 0-opposed, 0-abstentions, 1-absent (Peters).**

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Meeting adjourned at 3:30 p.m.

Respectfully submitted by,

Lisa Caldwell, Recording Clerk  
Chairman's Office